

5 DAYS TO A SMOOTH CLOSING AND MOVE

A day-by-day checklist of things to do during your final week in your old home

FOUR DAYS BEFORE...

_____ Schedule final utility meter readings for day of closing including gas/fuel oil, electricity and water/sewer

_____ In case the meter readers come while you're at the closing, arrange for a friend or relative to be home while you're gone.

THREE DAYS BEFORE...

_____ Go to the Post Office and arrange for mail to be forwarded .

_____ Cancel newspaper subscription, cable TV service, internet, telephone and garbage collection.

TWO DAYS BEFORE...

_____ Talk to the title agent, your attorney and your Realtor to verify that all necessary paperwork will be ready for your closing.

ONE DAY BEFORE...

_____ Pick up a written copy of your estimated closing costs from the closing agent or have your Realtor do this for you. Check to make sure all fees, tax adjustments and other charges are correct.

_____ Gather all documents including: driver's license or other photo ID, paid property tax receipts, property survey as well as copies of your mortgage and any other liens on the property.

CLOSING DAY!

_____ Before you leave, sweep out the house and make sure all of your belongings are out.

_____ When you leave for the closing, make sure you have all of your documents, along with your house keys and garage door openers.

_____ After the closing is completed, call your insurance agent and cancel your homeowner's policy.