

SGT MOVING OUT CHECKLIST

Kitchen

- Cupboards, drawers cleaned inside and out
- Refrigerator wiped out, defrosted, door seal cleaned, shelves taken out, drawers out and cleaned
- Clean Freezer
- Move refrigerator, clean sides, clean floor under and behind
- Oven and stovetop cleaned out thoroughly
- Clean door, stovetop, under burners and burners
- Try to save pans, rings and broiler pan - throw away if not salvageable
- Clean range hood
- Move stove, clean sides, clean floor under and behind
- Wipe out dishwasher
- Clean counter tops
- Clean and shine sink, detail disposal
- Clean floor and wax
- Clean light fixtures and exhaust filter, then reinstall

Bathrooms

- Shower walls scrubbed
- Bathtub scrubbed and cleaned thoroughly
- Faucets and showerhead shined
- Toilet cleaned inside and out
- Cabinets cleaned inside and out
- Sink and counter cleaned
- Shine faucet
- Floor cleaned and waxed
- Light fixtures cleaned
- Exhaust fan cleaned
- Heat lamp wiped off

SGT MOVING OUT CHECKLIST

page 2

Cleaning in all rooms

- Permanent light fixtures
- Thermostat covers
- Heat vents
- Closet shelves
- Shelf brackets
- Top of water heater
- Switch plate covers
- Carpet professionally cleaned per lease agreement

Fireplaces

- Tile cleaned and waxed
- Ashes scooped out
- Front and grate wiped down

Door (including closet doors)

- Cleaned
- Clean tracks

Decks and Patios

- Remove all items from storage area and clean same as move-in condition
- Clean decks and patios
- Sweep entryway

Lawn and Garden Care

- Lawn to be maintained in "original" move-in condition, watered, mowed and edges trimmed
- Gardens to be cleaned and weed free

SGT MOVING OUT CHECKLIST

page 3

Windows and Mirrors

- Tracks wiped out
- Windows cleaned outside as well as inside
- Mirrors cleaned
- Medicine cabinet mirrors cleaned

Utility Area

- Washer wiped out and hinges cleaned
- Dryer wiped out and all lint removed
- Floors cleaned and waxed